

## INSTRUCTIONS FOR REGISTRATION ON THE GLOBAL UNIT PAY PLATFORM

**Global Unit Pay** - a universal payment system that enables people from any corner of the world to use a unique set of functions: currency exchange, making transfers, paying for goods and services, opening current accounts both for personal purposes and for doing business.

### CREATING AN ACCOUNT

Follow the link <http://gtinet.ch>, the start page of the Global Unit Pay payment system will open in front of you.

1. Click on “Open account” .



The registration window will open, you must carefully fill in all the items (name, surname, e-mail\*, come up with a password). Please note that all data is filled in only with letters of the Latin alphabet!

**\*IMPORTANT! To register, use only the e-mail address to which your account in the Evorich system is registered!**

We use cookies and other technologies to customize your experience, perform analytics and deliver personalised advertising on our sites, apps and newsletters and across the Internet based on your interests. By clicking 'I agree' below, agree to our [term of use](#) and you consent to the use by us and our third-party partners of cookies and data gathered from your use of our platforms. See our [privacy policy](#) to learn more about the use of data and your rights.

2. Read the "User Agreement" and "Privacy Policy". Check the box confirming that you are 18 years old and you consent to the processing of personal data. Agree that the site collects cookies. Click on the “Create account” button.

3. After that, go to your email you specified during registration, open the letter from Global Unit Pay and follow the link, thereby

confirming your mailing address. By clicking on the link from your email, you will find yourself in your profile of the Global Unit Pay payment system.

## PHONE NUMBER CONFIRMATION

### My Profile

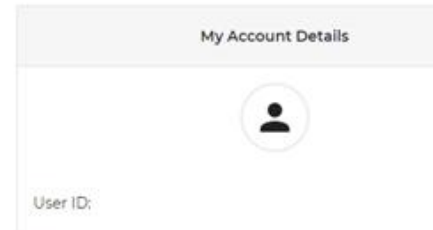
#### Account Details

Displayed currency  
EUR 

Please verify your identity (You will need national Passport or ID card).


- 1 Email verification \* ✔ Verified
- 2 Phone verification \* [Verify Your Phone](#)
- 3 Identity Information \* [Submit Information](#)

-  Individual's application form [Submit Form](#)
-  Proof of address  [Submit Files](#)



#### Phone verification ✕

To complete phone number verification, you will need to enter code received by text message or phone call

Я не робот   
reCAPTCHA  
Конфиденциальность - Условия использования

Phone Number

+41 00 000 0000

Request Code via Sms

Verification Code

Enter 6-digits code

[Cancel](#)

Save

You need to verify your phone number: click on "Verify Your Phone" and enter your phone number, verification code (captcha) and click on the "Request code via Sms" button in the window that opens. As soon as you receive a six-digit code on your phone, enter it in the "Verification Code" box and click on "Save". Done, your phone number has been verified!

## IDENTITY VERIFICATION

## My Profile

### Account Details


Displayed currency  
EUR ▼ €

Please verify your identity (You will need national Passport or ID card).

- 1 Email verification \* ✓ Verified
- 2 Phone verification \* ✓ Verified
- 3 Identity Information \* Submit Information

- Individual's application form Submit Form

#### My Account Details



User ID:

Identity verification is required. To do this, click on the “Submit information” button, make sure your webcam is working, take your ID, click on the “Start verification” button and follow the instructions:

1. In the window that appears, select a document, Identity card or Passport, enter his number, click on “I confirm my identity”.

Dashboard Top-up Transfer Exchange Cards Wallet Transaction History Settings

Welcome Identity Check Personal Details Success

### Identity check

Document Type\*

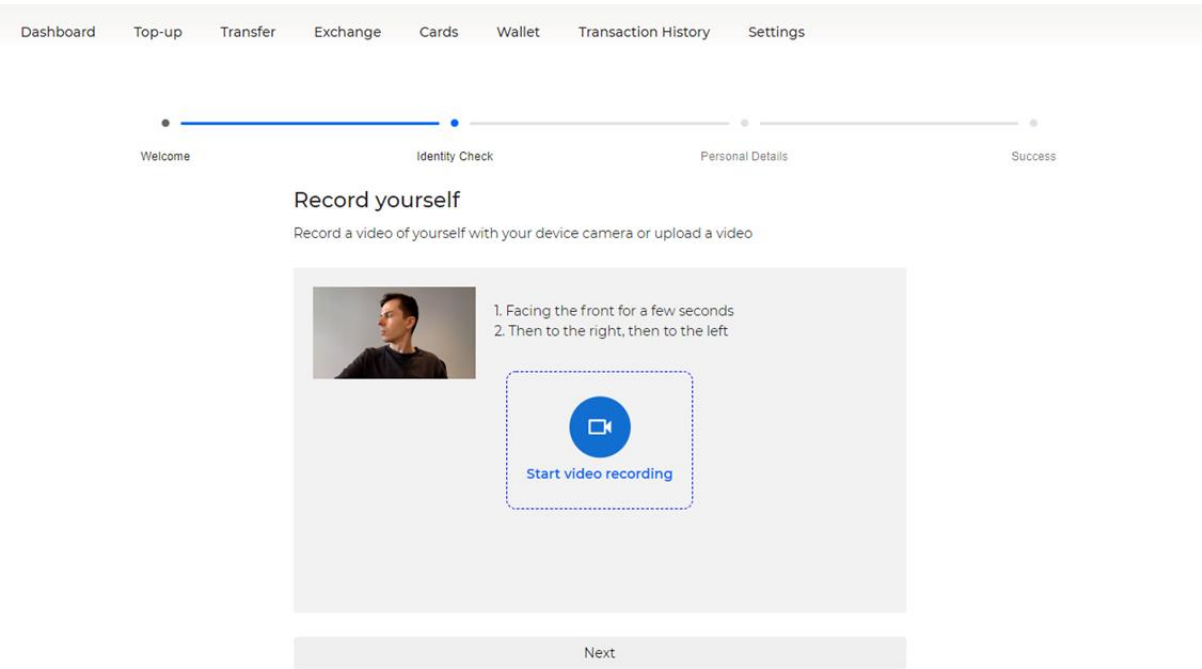
Identity card  Passport

Document Number \*

Your Document number

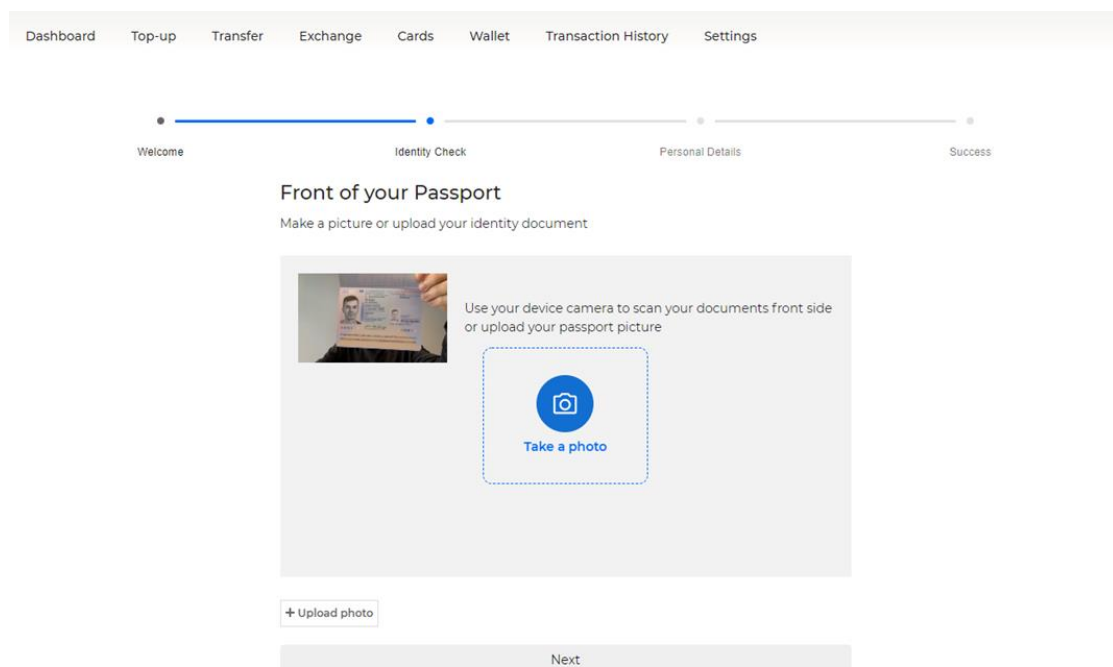
I confirm my identity

2. Next, you need to make a video recording of your face (you need a web camera). To do this, click on the “Start video recording” icon, in the pop-up window, click “Allow to use the camera”, and then the recording will start. You will have exactly 10 seconds to shoot the video: look straight for 2 seconds, turn your head to the right, then turn your head to the left. Video captured - click on the “Next” button.



3. Then you need to upload a scan/photo of your passport (a page containing your data written in Latin letters).

Click on the "Upload photo" button and upload a good quality passport photo from your device. Or take a photo with the web-camera (carefully check the quality of the resulting photo). To do this, click on the "Take a photo" button, bring your open passport to the camera so that all letters and numbers are readable, and click on the "Take a photo" button. Be sure to wait for a "green check mark" to appear in the window confirming that the photo has been taken. Done - Click on the "Next" button.



- Next, a window will open where you need to fill in all personal data in Latin: gender, date of birth, name, surname, nationality. Please fill in everything carefully and click on the “Next” button.

The screenshot shows a navigation bar at the top with links: Dashboard, Top-up, Transfer, Exchange, Cards, Wallet, Transaction History, and Settings. Below the navigation bar is a progress indicator with four steps: Welcome, Identity Check, Personal Details (highlighted with a blue dot), and Success. The main heading is "Confirm your personal details". Underneath is a section titled "Personal Details" with a horizontal line. The form contains the following fields: "Title \*" with radio buttons for "Mr" (selected) and "Ms"; "Date Of Birth \*" with a date input field and a calendar icon; "Given Names \*" with a text input field containing "Your given Names"; "Surname \*" with a text input field containing "Your surname"; and "Nationality \*" with a dropdown menu containing "Your nationality" and a close button (X). At the bottom of the form is a "Next" button.

- Then you need to indicate your registration address, which must match the supporting documents (Latin): street, house, apartment; city; postcode; country of registration. Please fill in everything carefully and click on the “Next” button.

The screenshot shows the same navigation bar and progress indicator as the previous form. The main heading is "Confirm your personal address". Underneath is a section titled "Address" with a horizontal line. The form contains the following fields: "ADDRESS \*" with a text input field containing "Address"; "CITY \*" with a text input field containing "City"; "POST CODE \*" with a text input field containing "Post Code"; and "COUNTRY OF RESIDENCE \*" with a dropdown menu containing "Your country". At the bottom of the form is a "Next" button.

- Complete the verification by checking the photo of the identity document from your webcam. Make sure all letters and numbers are readable. If the text is hard to see - click “reupload” and take the photo again. Once verified, click on the “Submit for a final approval” button.

After a while, your photos will be uploaded and the login page will reopen in front of you. Use your email address and password to log in, then click on the “Go to my profile” button. The

“Identity Information” column will read “Processing”, which means that the documents have been successfully uploaded and are awaiting verification.

## ADDRESS CONFIRMATION

After that, you need to confirm the address of residence.



### My Profile

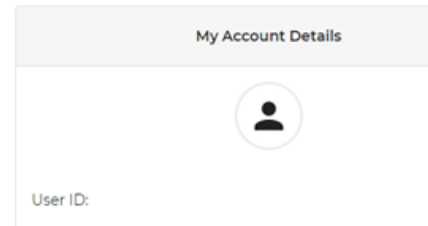
#### Account Details

Displayed currency  
USD 

Please verify your identity (You will need national Passport or ID card).

- 1 Email verification \* ✓ Verified
- 2 Phone verification \* ✓ Verified
- 3 Identity Information \* Processing

-  Individual's application form Submit Form
-  Proof of address Submit Files




In the “Proof of address” column, click on the “Submit files” button.

**Proof of address** ✕

Provide **one of the below** proof of address documents, which includes your name and current resident.

- Utility bill (electricity, telephone, gas, water)
- Bank or Post Office savings account statement
- Documents issued by Government departments

 Drag & drop files here or

Be sure that document was issued **not older than 2 months** from current date.

In the window that opens, drag or upload from your device a photo of one of the documents below, indicating your name and current place of residence:

- utility bill (electricity, telephone, gas, water);
- statement from a savings account in a bank or post office;
- other documents confirming your address issued by government agencies (please note that a driver's license is not a document confirming your address for all countries except the USA, Canada, Australia, UK).

It is recommended to upload proof of address documents in English for expedited data verification. For example: a statement from a mobile bank (switch the application to English and order a

certificate). If necessary, leave a comment in the appropriate field, then click on the “Submit details” button.

**Attention!** The supporting document must be created no earlier than 2 months before passing verification. For example: if you pass verification on January 10, 2021, then the document must be dated November 10, 2020 or later. A document dated November 5 will no longer be valid. Please note that a scan/photo of the registration page in the passport is not suitable for this operation!

After that, “Processing” will appear in the “Proof of address” column - this means that the documents have been successfully loaded and are awaiting verification.

## INDIVIDUAL APPLICATION FORM

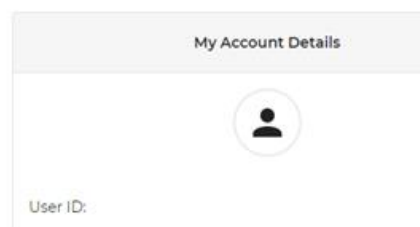
### My Profile

#### Account Details

Displayed currency  
USD  \$

Please verify your identity (You will need national Passport or ID card).

- |   |                        |            |
|---|------------------------|------------|
| 1 | Email verification *   | ✓ Verified |
| 2 | Phone verification *   | ✓ Verified |
| 3 | Identity Information * | Processing |



- |   |  |                              |
|---|--|------------------------------|
|  | Individual's application form  | <a href="#">Submit Form</a>  |
|  | Proof of address  | <a href="#">Submit Files</a> |

You must fill in the “Individual's application form”. Click on the “Submit form” button and fill in each field in Latin letters. For a complete understanding of all points of the questionnaire, we recommend using an online translator:

1. Surname, name (according to passport, in Latin letters)
2. Personal identification number (if not available, please provide an identification number or series and passport number)
3. Date and place of birth
4. Current residential address (according to the provided address document)
5. Country of Citizenship. If you are a citizen of several countries, please indicate all citizenships
6. Enter your contact information: fixed phone (if any), mobile phone, email address
7. Indicate if you or your relatives are politicians, answer “yes” or “no” and check the box confirming that your data is correct
8. Indicate the country of residence for tax purposes (if there are several, indicate all), also indicate your taxpayer identification number TIN (if any)
9. Information about sources of income, one or more answer options
10. Employment Information
11. Purpose of opening an account, one or more answer options, we recommend that you mark Household expenses and Personal expenses
12. Information about the bank where you have an account (bank name, country)

13. Confirmation of the purpose of opening an account (we recommend that you copy the items you marked in the “Purpose of opening an account” column)
14. Countries from which funds will be credited to your account
15. Countries to which funds will be transferred
16. Monthly turnover of funds on the account (accounts)
17. Will your first account top-up exceed 15 000 EUR
18. Confirmation that you personally completed the questionnaire and that you are the owner of this account
19. Check the box that you are responsible for all information provided

After filling in all the fields of the questionnaire, click “Submit”. Then you can either set up 2-step verification, or use your phone number (via sms), enter the received code in the appropriate field, click Submit and return to your profile.

I am the beneficial owner of the account and of the funds in the account and I act on my own behalf \*

YES

NO – in case of no, fill out the Questionnaire of the Ultimate Beneficial Owner

Additional information:

I confirm that the information provided in the present and completed Questionnaire is true and correct. I confirm that I am not engaged in any criminal activity, including but not limited to tax offenses, and undertake to use this company's services only for legitimate purposes. I am aware that the submission of incorrect or erroneous information or usage of the services for illegal activities may lead to unilateral termination of the account. I undertake to forthwith notify in writing of any changes in the information provided. I am aware that pursuant to regulatory bodies, International treaties and agreements, and the Legislation of the European Union regarding the automated exchange of information of financial accounts, the appropriate Institutions, as determined by Regulations, may be informed.

Submit

Later, be sure to log into your profile with your email and password, click on “Profile Name”, click on “My Profile”, make sure the verification was successful, and use a convenient and modern platform to manage your finances!

If in the process of filling out the registration and verification sections you have any questions, please read the [F.A.Q \(frequently asked questions\)](#) section.

**Successful registration!**